



THE EDUCATION FOUNDATION, INC.
of
CALDWELL COUNTY

Fall 2026 - Spring 2027 The Community Education Grant Application Form

The Education Foundation, Inc. of Caldwell County accepts grant requests from Caldwell County citizens, teachers, schools, clubs, and community agencies for projects that enhance the quality of public education, increase public confidence in our schools, and strengthen the educational experiences of Caldwell County students.

All proposed projects must comply with the policies and standards of the Caldwell County Board of Education. Applicants may also be asked to provide a brief oral presentation of their project to the Grant Selection Committee.

Grant applications must be submitted in accordance with the application instructions provided on the back of this sheet. Applicants are responsible for ensuring that all instructions are followed completely and that all required information and supporting documentation are included. Incomplete applications or applications that do not follow the submission instructions may not be considered for funding.

Completed applications, including all required signatures, must be received by Friday, October 2, 2026, for fall grant consideration or Friday, February 5, 2027, for spring grant consideration.

The maximum grant award is \$2,000 per project. Applicants may submit **one** grant application per semester.

Grant funds must be expended during the school year in which they are awarded unless prior approval for an alternate timeline has been granted by the Foundation.

Recipients of fall (November) grant awards must submit a completed evaluation form to the Foundation office by May 1 of the same school year. Recipients of spring (March) grant awards must submit their evaluation form by May 1 of the following school year.

Please submit your hard copy documents to:

Education Foundation, Inc. of Caldwell County
1914 Hickory Boulevard SW · Lenoir, North Carolina 28645
(828) 728-8407

caldwelleducationfoundation.com

Grant Application Must:

- **Be prepared and written by the applicant.** Applications prepared by outside grant writers will not be considered.
- **Be typed using a 12-point font** and attached to this application.
- **Include the following information:**
 - **Project Description** (maximum **600 words**). The narrative should include the vital details of your project, including **who, what, when, where, why, and how**; the importance or need for the project; the implementation plan and timeline of events; and, if the project is a continuation, the plan for future funding and long-term sustainability.
 - **Detailed Budget** that includes the total amount requested from the Education Foundation. If additional funding is required to complete the project, identify the funding source(s) and the amount requested or secured from each source.
 - **Three to four measurable goals and objectives** that clearly define the intended outcomes of the project.
- **Be submitted as a hard copy** with all required signatures to:
The Education Foundation, Inc. of Caldwell County
1914 Hickory Boulevard SW
Lenoir, NC 28645

Grant Selection Criteria

Applications will be evaluated based on:

- Quality of the project.
- Creativity and innovation.
- Number of students and/or teachers who will benefit.
- Magnitude of the project's impact.
- Availability of other funding sources or matching funds.
- Willingness to share the project and its results with other educators.
- Alignment with the North Carolina Standard Course of Study.

Please note that requests for **pre-packaged curriculum materials** typically receive lower rankings unless the applicant clearly demonstrates how the materials will be implemented in creative and innovative ways.

Title of Project _____

Applicant Name: _____

School: _____

Phone: _____ Email: _____

Grade Level/Subject Area: _____ Number of Students Involved: _____

Principal's Signature of Approval: _____

Date submitted: _____

For questions, contact: educationfoundation@caldwellschools.com

Additional applications may be downloaded from www.caldwelleducationfoundation.com